



## PRELIMINARY EVENT SCHEDULE

### **Monday, April 7**

**Arrival & Venue:** *Hamilton Hotel – 1001 14th St NW, Washington, DC 20005*

### **Legislative Issues Briefing | 2:30 – 5 PM**

**Location:** *Hamilton Ballroom (Basement Level)*

*Order of Events Subject to Change*

- 2 PM – Briefing Doors Open
- 2:30 – 3:45 PM – Logistics & Priority Issue Overview
- 3:45 – 4:15 PM – Coffee & Refreshment Break
- 4:15 – 4:45 PM – Keynote Presentation
- 4:45 – 5:00 PM – Closing Remarks

### **Welcome Reception & Dinner | 6 – 9 PM**

**Location:** *The Park at 14th (920 14th St NW – Across from the Hamilton Hotel)*

*\*\*Please email Nicolina any dietary restrictions or food allergies\*\**

### **Tuesday, April 8**

*Breakfast at the hotel's restaurant is included with your stay.*

- 8:15 AM – Group Photo at the U.S. Capitol (Time & Location TBD)
- 8:30 AM – 3:30 PM – Congressional Meetings

### **Casual Debrief & Closing Discussion | 5:30 – 6:30 PM**

**Location:** *Hamilton Hotel—Room TBD*

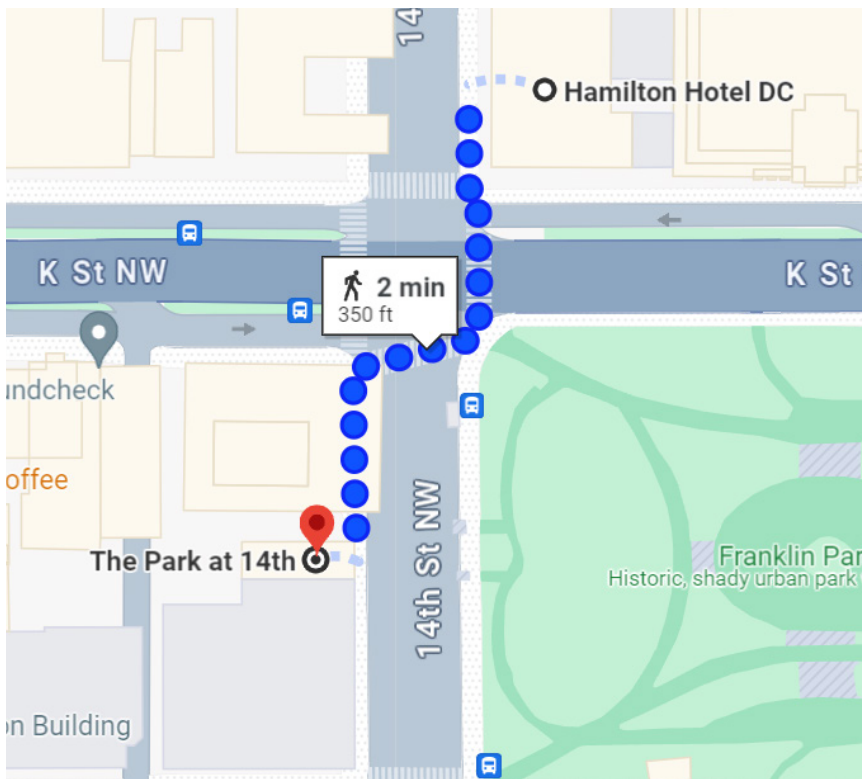
*Evening – Free Time to Explore D.C.*



## WELCOME DINNER

**THE PARK AT 14TH**  
920 14th Street NW  
Washington DC 20005

6:00 p.m. Cocktail Hour  
Dinner to Follow



SCAN THE  
QR CODE TO  
ACCESS THE  
EVENT MAP



## IMAGE KEY



**Hamilton Hotel**  
Briefing Location



**The Park at 14**  
Welcome Dinner



**Places of Interest**  
Various



**Metro Station**  
Various



**Coffee Shop**  
Various



**Restaurant**  
Various



**U.S. Capitol Building**  
Capitol Hill



**Bar/Cocktail Lounge**  
Various



**Senate Buildings**  
Dirksen / Hart / Russel



**House Buildings**  
Cannon / Longworth /  
Rayburn



SCAN FOR  
TIPS ON  
NAVIGATING  
D.C. METRO

# SCAN FOR TIPS ON NAVIGATING CAPITOL HILL



## CONGRESSIONAL ROOM NUMBERS

### Cannon House Office Building (CHOB)

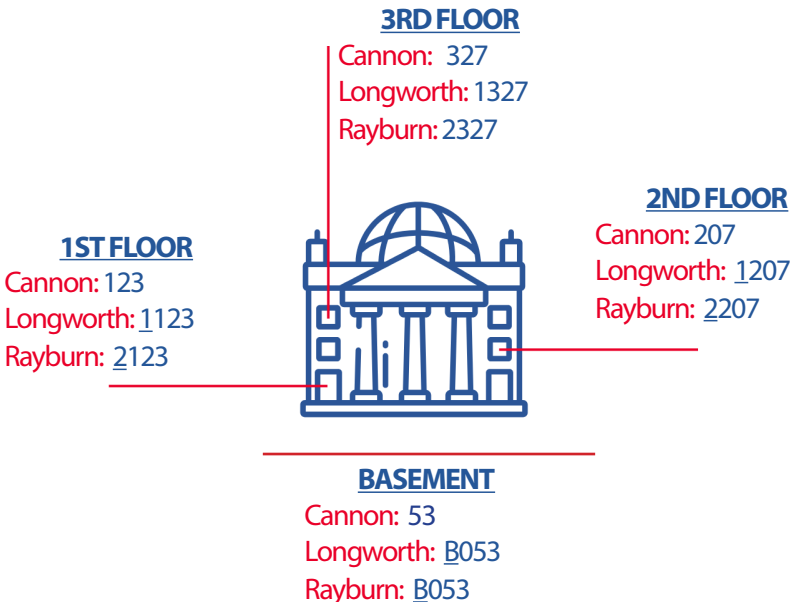
- Any three-digit room number.
- The first digit indicates the floor.

### Longworth House Office Buildings (LHOB)

- Four digit room numbers beginning with "1".
- The second digit indicates the floor.

### Rayburn House Office Building (RHOB)

- Four digit room numbers beginning with "2".
- The second digit indicates the floor.





## MEETINGS WITH LEGISLATORS

### *Introduction of Attendees*

#### **Introduce ABMA**

- Established in 2021
- We represent members in 17 states
- ABMA's Mission is to advance, shape, and influence policy in all branches of government.

#### **Issues**

- Introduce issue
- Give examples of what the legislation seeks to address and how it would impact your business
- The ask (e.g., cosponsorship)

#### **Wrap-up**

- Thank the member/staffer for their time
- Give them the priority issues document and ask for their contact information.



## MEETING TIPS

- 1. Get a Photo:** If the legislator is present, they might leave early so try to get a photo at the beginning. If no legislator, try to get a photo of our group in front of the office sign or in the office.
- 2. Share Your Story:** The best thing you can do is offer information about how a bill will impact your business and your employees or ability to hire more people. It helps to “humanize” an issue and lets legislators understand the real impact it can have on people in their district.
- 3. Don't Argue:** if the legislator or staffer tries to argue about an issue, don't engage; try to move to the next issue. This doesn't mean you cannot correct incorrect information they might have, but it is best to avoid getting into an argument.
- 4. If You Don't Know, Say So:** If they ask a question you don't know the answer to, it is ok to admit it; take note of it and let them know you will have staff get back to them on that.
- 5. Be Ready for Things to Change:** Sometimes committee or other meetings are called or votes come up and your meeting time can be changed with a legislator. If that happens, Nicolina will text you about any changes.



## INTRODUCING ABMA

When meeting with legislators, it's important to introduce the American Building Materials Alliance (ABMA) and explain its role in advocating for independent lumber and building materials (LBM) dealers. Here are key points to share:

**Who We Are:** The ABMA is a volunteer-driven coalition of industry leaders advocating for independent lumber and building material dealers, which are mostly small and medium-sized businesses.

**What We Do:** We connect policymakers with industry insights to help shape policies that support our customers, employees, and businesses while ensuring a strong future for the communities we serve.

**Our Economic Impact:** ABMA members sustain hundreds of thousands of good-paying jobs nationwide, often serving as a gateway to lifelong careers in local communities.

**Our Role in the Supply Chain:** Our businesses play a vital role in the construction industry, connecting manufacturers to job sites where homes, businesses, and infrastructure take shape.

**Why It Matters:** The policies discussed today directly impact housing affordability, workforce development, and small business sustainability—all critical to our industry's success and the communities we support. decisions affect their business, workforce, and local economy.